

## Office 365

# Office when and where you need it

The Rosetta Group are able to provide subscriptions to Microsoft's cloud Office service, Office 365. We can setup, install and support your business.



### Your go-to Office - anywhere

Whether you're working in your office or on the go, you get a familiar, top-of-theline set of productivity tools. Office applications - updated monthly with exclusive features and security improvements - let you create, edit, and share from your PC/Mac or your iOS, Android<sup>TM</sup>, or Windows device with anyone in real time.

## Tools for the professional

Brand your business-class email address with your company name to build name recognition, and market your business with customized marketing materials that are easy to create. Connect better with customers and colleagues with a range of communication tools, from email and IM to social networking and video conferencing.

#### Tools for teamwork

With 1 TB of cloud storage per user, you'll have plenty of space for all your files. Plus, because your files are stored online, you can share with people in or outside your company, from wherever you're working, whenever you need to. And with multi-party HD video, content sharing, shared calendars and team chat, you'll always be in sync with your team.

#### Easy setup and management

With step-by-step guidance, you can set up users easily and start using the services fast. Access the easy-to-use admin centre from anywhere to manage all your services. And Office 365 takes care of IT for you with 24/7 support, so your services are always up and running and up to date.

Office 365 Business Essentials	Office 365 Business	Office 365 Business Premium
Best for businesses that need business email and other business services. <b>Installable Office applications not included.</b>	Best for businesses that need installable Office applications plus cloud file storage and sharing. Business email not included.	Best for businesses that need business email, installable Office applications, and other business services.
Installable Office applications included (Not included)	Installable Office applications included    Installable Office   Install	Installable Office applications included
Services included	Services included	Services included
<ul> <li>Email hosting with 50 GB mailbox and custom email domain address</li> <li>Web versions of Word, Excel, and PowerPoint</li> <li>Web version of Outlook</li> <li>File storage and sharing with 1 TB of OneDrive storage</li> </ul>	<ul> <li>Desktop versions of Office 2016 applications:         Outlook, Word, Excel,         PowerPoint, OneNote (plus Access and Publisher for PC only)</li> <li>Web versions of Word,         Excel, and PowerPoint</li> <li>File storage and sharing with 1 TB of OneDrive storage</li> </ul>	<ul> <li>Email hosting with 50         GB mailbox and custom         email domain address</li> <li>Desktop versions of         Office 2016 applications:         Outlook, Word, Excel,         PowerPoint, OneNote (plus Access and Publisher for         PC only)</li> <li>Web versions of Word,         Excel, and PowerPoint</li> <li>Web version of Outlook</li> <li>File storage and sharing         with 1 TB of OneDrive         storage</li> </ul>